



ATHLETICS OTAGO (INC)

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Minutes of the 114th ANNUAL GENERAL MEETING of Athletics Otago (INC), held in the Level 2 function room, Caledonian Ground Complex, Logan Park Drive, Dunedin, on Monday 25 May 2015 starting at 7.30pm.

Present: Bruce Cowan (President, LM), Brian Watkins (Treasurer, Caversham), Raylene Bates (Vice President, LM), Robert Homan (Vice President, Civil Service), Peter Bromley (Ariki), Russell Lund (Ariki), Dalise Sanderson (Ariki), Kevin Shaw (Ariki), Malcolm Giles (Caversham, LM), Peter Hughes (Caversham), Stu McCormack (Caversham), Murray Reynolds (Caversham), Phil Bremer (Hill City University), Howden Finnie (Hill City University), Marion Harris (Hill City University), Andrew Jamieson (Hill City University), Kevin Murphy (Hill City University), Louisa Andrew (Leith), Greg Johnston (Leith), Alan Funnell (Leith), Bryce Watt (North Otago), Peter Eley (Taieri), Megan Gibbons (Taieri), Ross Linklater (Taieri), Allan McDonald (Taieri), Lyn Mackay (Taieri), Ron Cain QSM (LM), Warren Deans (LM), Beverley Findlay (LM), Russell Findlay (LM), Deidre Helm (LM), Netty Lastovicka (LM), Alex Merrilees (LM), Joan Merrilees (LM), Annelies Inghlebrecht (Athletics Development Officer), Claire Giles (Masters), Geoffrey Anderson, Stuart Melville, Gene Sanderson, Mike Weddell, Margaret Knox (Admin, Leith)

Apologies: David Crewe, Brent Halley (LM), Bevan Mears, Graham Murphie, Ivan Pali, Jane Pali, Diane Sommerville, Paul Tyson, Robert Urquhart

“Moved that apologies be accepted.”

RCain/AMerrilees

Carried

Welcome: President Bruce Cowan welcomed the large number of delegates, life members and others to the meeting. It mentioned that it was an historical meeting for Athletics Otago because it would include the voting in of the first Athletics Otago Board which would replace the management meeting made up of club delegates as the group in charge of the governance of the sport.

Determination of Voting Numbers: 25 club delegates and 10 Life Members = 35 voting people present at the meeting (NB One Life Member was to vote as a club delegate and not a Life Member)

Minutes: ***“Moved that the minutes of the 113th Annual General Meeting 25 May 2015 be taken as read.”***

BFindlay/RCain

Carried

Matters Arising: No matters arising

Confirmation of Minutes: ***“Moved that the minutes of the 113th Annual General Meeting 25 May 2015 are a true and correct record of the meeting.”***

BFindlay/RCain

Carried

Annual Report: The reports from the President and sub-committee Chairpersons were received.

- **President's Report**

Bruce Cowan noted the extremely busy year that Athletics Otago had in successfully hosting a number of NZ Championships, as well as the Master's Games. He thanked all of the sports volunteers who had given many hours of their time to ensure the smooth running of these events as well as the local events

that are held during the year. He noted the success of many of our athletes, which culminated in the naming of four athletes in the team for the Rio Paralympics. Margaret Knox, who had recently resigned from the position, was thanked for her years of commitment and dedication to Athletics Otago during her time as the Administration Officer. Athletics Development Officer Annelies Inghelbrecht was also thanked for her contribution to our sport, especially in promoting athletics in schools and the community and her increasing involvement in event organisation. Others volunteers involved in our sport including our coaches and officials, team managers, selectors, honorary office bearers and those who have served on the various sub-committees were thanked for their efforts during the year. In concluding the presentation of his report Mr Cowan thanked and noted the importance of those businesses and grant organisations who had supported the centre financially during the last year which has ensured that Athletics Otago has been able to remain in a stable financial position.

“Moved the adoption of President’s report.”

BCowan/RBates

Carried

- **Statement of Accounts & Financial Report**

In the absence of Brent Halley, Chairperson of the Finance committee, outgoing treasurer Brian Watkins was pleased to report to the meeting that in the signed off reviewed accounts, Athletics Otago finished the financial year with a \$1,245 deficit which was significantly less than budgeted for. This was in part due to the successful hosting of events including the NZ Track & Field Championships which saw a \$12,856 profit share come to Athletics Otago, an increased room hire income due to the Fifa U20 World Cup Dunedin organising group using both of the Caledonian Ground function rooms for a number of months, the sponsorship received from a number of local businesses and the grants received from grant organisations. Operating expenses remained relatively static, with the reported decrease as a result of the payment of Athletics New Zealand levies being removed from the centre’s responsibility. These levies are now captured when an individual registers and pays to join a club. Mr Watkins concluded by mentioning that the first task of the incoming finance committee would be to revisit the 2016-17 budget because it is known that there will be a decrease in income received because of the cancellation of the 2016 Otago Peninsula Challenge, a lower than expected donation received from the Stadium to Surf, no major events being hosted by Athletics Otago and the reduction in room hire income due to the possibility that the Dunedin City Council will take over the hiring out of the Level 2 room some time during the year.

Bruce Cowan noted from Mr Halley’s finance committee report, that he too took the opportunity to thank all of those businesses and groups who had supported Athletics Otago financially during the year. Margaret Knox was thanked for her work as the Administration Officer since 2005 and, in thanking Brian Watkins for his work as Treasurer, he mentioned that the sport needed to find a replacement treasurer as soon as possible.

- In a question from the floor, Russell Lund queried what the \$18,444 listed in equipment that was written off or replaced, actually was (noted on page 6 of the accounts under (24) Fixed Assets – Plant & Equipment). No-one present at the meeting was able to answer this query and it will be dealt with at the first meeting of the incoming finance committee.

“Moved the adoption of the financial report and the reviewed financial accounts.”

BWatkins/BCowan

Carried

- **Cross Country**

Greg Johnston spoke to his report by thanking all of the volunteers who had helped in some way at events that the cross country committee was involved in organising during the year and asked club representatives to pass on his thanks to their club members. He noted that the number of events that were held outside the winter season placed pressure on Clubs to provide marshals. Specific thanks was given to the Clubs who helped officiate and run a number of the winter events, Peter Hughes for his assistance with the traffic management plans, Bryce Watt and Margaret Knox for their work on online entries and results (and Margaret for her work behind the scenes over the years), Robert Homan for undertaking the position of handicapper again, and the members of the committee who helped with the organisation and running of many of the events.

- **Track and Field**

Alex Merrilees noted that it had been a very busy summer season for those involved in track and field and mentioned that he wouldn't like to be involved in another that was as busy! The season started with the NZ Secondary Schools Championships in Timaru where many Athletics Otago people officiated, coached or managed teams and, in the week following this event Athletics Otago hosted the Hammer Festival and the South Island Meeting. The second half of the season saw the hosting of the NZ Masters Games, the NZ Masters Track & Field Championships, the NZ Track & Field Championships and the Otago Children hosting the NZ Interprovincial Grade 12/13 Championships. Squeezed in between these events were the usual weekly meetings, Otago Championships and Secondary School Championships. For all of these meetings a large number of volunteers were required to officiate and provide behind the scenes support to ensure that the meetings were successful and he thanked these people. He also thanked the coaches who put in hours in helping our athletes to reach their goals. In thanking the committee for their work in overseeing the running of the season who mentioned that he hoped there would be an increase in the number of people prepared to serve on the incoming committee.

- **Planning & Development**

Bruce Cowan was pleased to report that the Planning & Development committee had made themselves redundant with the passing of the revised Athletics Otago constitution in October 2015, cumulating in the election of the first Athletics Otago Board later on in the Annual General Meeting. He also noted the resignation of Margaret Knox from the role of Administration Officer, and took the opportunity to report that the person appointed to the new role of Executive Officer was Tamsyn Hayes who would be starting in this position shortly. He thanked his committee for all of their time, enthusiasm, ideas and knowledge given over the past year.

- **Athletic Squads**

Deirdre Helm was pleased to report that it had been a very successful year for squad athletes, many of whom were medallists at NZ Championship events, with a number of athletes also breaking Otago, New Zealand and Oceania records. Athletes to reach success on the world stage included Tori Peeters 6th in javelin at World University Championships, and our para athletes who medalled at the World Para Track & Field Championships including Rory McSweeney 2nd Javelin, Jess Hamill 2nd Shot, Holly Robinson 3rd Javelin and Anna Grimaldi 3rd Long Jump. These four athletes have just be named in the NZ team to contest the Rio Paralympics. A pleasing aspect of the squads has been the number of younger athletes coming through and also the inclusion in the squads of several cross country athletes. Mrs Helm informed the meeting that she was stepping down from this role after a 25 year involvement with the squads. She thanked all those who had been involved in this committee over the years for their help and commitment.

Bruce Cowan thanked Deidre for the huge contribution she has made to the squad committee over these years.

- **Athletics Development Officer**

Annelies Inghelbrecht supported her very full written report with a visual presentation of some of the activities that she has been involved with over the last year. One highlight has been getting a Level 1 Run Jump Throw course included as part of the Physical Education papers of the Otago University College of Education Bachelor of Education and Master of Teaching and Learning programmes and subsequently delivering the course to 103 student teachers. The visual pictures demonstrated the variety of programmes and events that the development officer is involved in and also the wide age group of the participants.

- **Otago Masters**

Claire Giles stated that Otago Masters was indebted to Athletics Otago for supporting them in their endeavours, in particular the track and field committee for organising much of the actual running of the

very successful NZ Masters Track & Field Championships in March. She also mentioned that Otago Masters members are appreciative of the fact that they are able to participate in all Athletics Otago events. In conclusion Mrs Giles thanked her committee for their work and also all of those involved in Athletics Otago including committee members and officials.

“Moved the adoption of the Otago Master’s report.” CGiles/RHoman Carried

- Otago Children’s Committee

The report from President, Bevan Mears was tabled at the meeting. In his report he notes that Mike Jowsey, current secretary and chief photo-finish camera operator for both children and seniors is leaving, heading to the North Island to take up a new job opportunity. His services will be missed but we all wish him and his family luck for their future endeavours.

“Moved the acceptance of all of the reports.” AMerrilees/RBates Carried

Election of Scrutineers:

“Moved the nomination of Geoffrey Anderson, Annelies Inghelbrecht, and Mike Weddell.”
JMerrilees/LMackay Carried

ELECTION OF OFFICERS:

LIFE MEMBERS: R Bates, T Bent, RT Cain QSM, B Cowan, WJ Deans, N Dryden, B Findlay, R Findlay, MJ Giles, BR Halley, D Helm, L Hill, N Lastovicka, T King, A Merrilees, J Merrilees, JL Rayner, D Richmond, LC Taylor, B Ward

PATRON Ron Cain QSM BCowan/DHelm Carried

ATHLETICS OTAGO BOARD Raylene Bates, Megan Gibbons, Graham Murphie
There was a tied result for the election of the 4th Board member between Bryce Watt and Stuart Melville, and the decision will be made at the first meeting of the Board by the incoming Board (3 elected Board Members & President) as to who will be the 4th elected Board Member with the other candidate to be co-opted on to the Board.

PRESIDENT Bruce Cowan RBates/JMerrilees Carried

IMMEDIATE PAST PRESIDENT David Richmond

VICE PRESIDENTS Raylene Bates RUrquhart/BFindlay Carried

Robert Homan BCowan/CGiles Carried

HONORARY TREASURER

RECORDS STEWARD Deirdre Helm BFindlay/JMerrilees Carried

PUBLICITY OFFICERS Wayne Parsons RCain/BFindlay Carried

Mike Weddell RCain/BFindlay Carried

EQUIPMENT & PROPERTY OFFICERS

Malcolm Giles DHelm/MGibbons Carried

Alex Merrilees DHelm/MGibbons Carried

Greg Johnston DHelm/MGibbons Carried

HONORARY SURVEYOR Ian McDonald RCain/GJohnston Carried

HONORARY MEDICAL ADVISOR Helen Chignell KMurphy/AJamieson Carried

HONORARY LEGAL ADVISOR Paul O’Neill PBremer/KMurphy Carried

TROPHY STEWARDS - Summer Marion Harris RBates/RHoman Carried

- Winter Mike Weddell RBates/RHoman Carried

HONORARY PHYSIOTHERAPISTS Helen Littleworth RBates/JMerrilees Carried

Geoffrey Anderson RBates/JMerrilees Carried

Caden Shields RBates/JMerrilees Carried

UNIFORM STEWARD Marion Harris AJamieson/PBremer Carried

ATHLETES LIAISON OFFICERS Holly Robinson MGibbons/KMurphy Carried

	Maddy Spence	MGibbons/KMurphy	Carried
	Oliver Chignell	MGibbons/KMurphy	Carried
COACHING COORDINATOR	Athletics Development Officer		
OFFICIALS COORDINATOR	Bryce Watt	JMerrilees/DHelm	Carried
LIAISON OFFICERS WITH DCC	Raylene Bates	BCowan/RCain	Carried
	Alex Merrilees	BCowan/RCain	Carried
WEBMASTER	Bryce Watt	BCowan/DHelm	Carried
AUDITOR	Audit Professionals	BCowan/BWatkins	Carried

Committees

Finance:	Peter Hughes	Caversham representative	
	Peter Hughes	Leith representative	
	Ivan Pali	KMurphy/AJamieson	Carried
	Brent Halley	RBates/RCain	Carried
	David Low	RHoman/PHughes(Cav)	Carried
	Brian Watkins	(PHughes (Cav))/AGlennie	Carried
	<i>Treasurer and one more person required to serve on this committee</i>		

Track and Field:	Malcolm Giles	Caversham representative	
	Alex Merrilees	Taieri representative	
	Howden Finnie	KMurphy/AJamieson	Carried
	Bevan Mears	JMerrilees/LMackay	Carried
	Robert Homan	HFinnie/AFunnell	Carried
	<i>Three more people are required to serve on this committee.</i>		

Cross Country:	David Crewe	Ariki representative	
	Andrew Glennie	Caversham representative	
	Alan Funnell	Leith representative	
	Greg Johnston	AFunnell/LAndrew	Carried
	Peter Bromley	RLund/KShaw	Carried
	Graham Murphie	LMackay/DSanderson	Carried
	Kevin Murphy	BCowan/PBremer	Carried
	<i>One more person required to serve on this committee.</i>		

Records:	Bryce Watt	DHelm/JMerrilees	Carried
	Megan Gibbons	DHelm/JMerrilees	Carried

Squad Directors:	Alan Funnell	JMerrilees/RHoman	Carried
	Raylene Bates	JMerrilees/DHelm	Carried
	Howden Finnie	MHarris/KMurphy	Carried
	Geoffrey Anderson	BCowan/JMerrilees	Carried
	<i>One more person required to serve on this committee.</i>		

Expenses:			
	<i>“Moved that the expenses for Treasurer be set at \$1,200.”</i>	RCain/AMerrilees	Carried
	<i>“Moved that the expenses for Webmaster be set at \$1,200.”</i>	RCain/AMerrilees	Carried

General Business:

- Bruce Cowan and Raylene Bates, on behalf of all those involved in the sport, formally thanked Margaret Knox for her contribution to the sport during the time that she has been Administration Officer. Margaret replied, mentioning that she was only stepping out of the

administration role but is going to be involved in other ways, including being President of Leith Harriers and continuing with overseeing the organisation of the Kid's Cross Country series.

- Peter Bromley also gave Margaret a general thank you for her input into the sport.
- Beverley Findlay thanked those who make sure there is communication to members and Life Members who do not have internet access.

Closure: President B Cowan thanked all of the people who volunteered to serve as office bearers and on Athletics Otago subcommittees, and then closed the meeting at 9.04pm.