

Minutes from the Athletics Otago Board Meeting Wednesday 26<sup>th</sup> October 2016, 7:30pm

Present: Bryce Watt, Kevin O'Sullivan, Graham Murphie, Bruce Cowan, Stuart Melville, Megan Gibbons

Apologies: Raylene Bates, Tamsyn Hayes

*Move that the minutes from the last meeting held on Wednesday 28<sup>th</sup> September be taken as read (with a correction to Paralympics spelling) B Watt/B Cowan CARRIED*

- Matters arising
  - Lease for Caledonian ground still being worked through
    - Lease allows up to 15 hours per week in the rooms
    - Waiting for the paperwork
    - Need to check calendar to see when needed on Sunday's
  - Waiver at meetings for 1 day registrations
    - Tamsyn was checking with Athletics NZ – she hasn't heard anything
    - Need to think about a Health and Safety coordinator
    - Reply to Sport Otago re H&S forum and suggest before Christmas, need all board members and representatives from each subcommittee
  - Marketing ideas as put forward by Kevin O'Sullivan
    - This will be forwarded to subcommittees to see if there are any that they would like us to focus on.
    - Megan to contact Steve Hepburn at the ODT and ensure regular profiling of our athletes and the sport.
  - Tempofit
    - Cancelled this series due to low registrations, will be run again in February
- Congratulations to John Bain for winning the New Zealand 24 hour Championships
- Development Officer
  - Megan meeting with Alan Nicolls on Thursday 29<sup>th</sup> October to discuss events that ADO will assist with and those we expect her to be at as part of the sport.
  - Management plan ensures that work plan is measurable, need to see evidence of "doing" in the athletics community
  - Board would like to see a focus on clubs like Aspiring, Wakatipu, Alexandra, North Otago and South Otago who don't get the same resourcing and support as the Dunedin clubs.
  - Monthly reports to be sent to Tamsyn and these will then be forwarded to all board members and the subcommittees.
- Unregistered Secondary School Athletes prior to Christmas
  - Will be charged a \$65 gate pass and they are able to compete in their school uniform. If they wish to continue competing after Christmas they must register with a club. If they do this then the gate pass stands for the rest of the summer.
- Port Road Race
  - Question from the cross-country committee as to whether they needed to organise this or someone else. If we can create a budget that allows for the payment of someone to run this then it can be an external person organising the event with support from the cross-country committee.
  - Megan to ask Tamsyn who she mentioned at the last meeting, if this is not an option maybe Sport Otago would manage the event.

- Hire to Schools
  - The board would like the Finance committee to review the current costs for schools and make a recommendation to the board about what a suitable amount for the hire of the gear would be. In addition some schools hire the PA gear – is this an additional amount? Is a bond paid for the use of the microphone?
- Pole Vault Covers
  - Discussion was held around the state of the PV covers and the need for new covers given they protect a \$30K asset which would be \$40K to replace. We know that there are 2 grant applications in currently and the results of these won't be known until the end of November. The board feels regardless of the outcome of the grant applications we need to replace the cover to protect the mats below.

*Move that if no funding is obtained Athletics Otago purchase the pole vault covers from the reserve funds we have.*

*B Cowan/S Melville*

*CARRIED*

- Newsletter and Information to Members
  - Regular newsletter to be sent to all members from the IMG consol. Bryce to teach Tamsyn how to do this and Megan to develop a template which links members with information. We will need to source information for this to ensure it happens and is supported.

Meeting closed 9:25pm

Next Meeting Wednesday 30<sup>th</sup> November 7:30pm