

MINUTES OF THE ATHLETICS OTAGO INC FINANCE COMMITTEE MEETING held on Tuesday 13 December 2016 in the Level 1 room, Caledonian Ground complex, Logan Park Drive, 7.30pm

Present: Brent Halley, Peter Hughes (Cav), David Low, Peter Hughes (Leith), Ross Linklater and Tamsyn Hayes (EO)

Apologies: Brian Watkins

Absent: Ivan Pali

Minutes: ***“Move that the minutes of the last meeting 8 November 2016 be taken as read.”***

P Hughes(Cav)/D Low Carried

Matters Arising:

- Spark – T Hayes to call and follow up why we are still getting charged previous amount. Plan has already been lowered.
- Advertising Boards – B Halley to follow up where businesses stand with these.
- Dakins – Holding a credit for us of \$189.75 as we paid an invoice twice.
- Balclutha levies – Still have not received payment despite T Hayes following up last month and being told they would be paid. Needs followed up again.

Confirmation of Minutes: ***“Move that the minutes of the last meeting 8 November 2016 are a true and correct record of the meeting.”***

P Hughes(Cav)/D Low Carried

Correspondence:

Inwards:

- Confirmation letter of the \$3900 we received from Southern Victorian Trust for the Pole Vault Covers.
- Letter from Otago Community Trust giving Athletics Otago a \$1000 donation towards the Pole Vault Covers application. Needs to be signed. B Halley to do so.
- Email regarding the new Athletics New Zealand levies. Not a lot has changed with them.
- Confirmation of credit from Dakins of \$189.75.

Outwards:

- Administrative emails sent by T Hayes – monthly invoices
- Balclutha Levy form for the Otago Half Marathon Championships resent

“Move that the inwards correspondence be received and the outwards correspondence be endorsed.”

P Hughes/D Low Carried

Finance Report:

“Move accounts for approval of \$11,472.28”

B Halley/P Hughes (Cav) Carried

General Business:

- **Grants –**

Otago Community Trust – We have been granted \$1000 for use towards the Pole Vault Covers. The letter is to be signed and returned which B Halley will do.

Southern Victorian Charitable Trust – We have received \$3900 for use towards the Pole Vault Covers.

Bendigo – B Halley to discuss with Alan Nicolls regarding the timing of applying and possibilities of what to apply for. One would be for the 2018 Oceania Masters Track and Field Championships. It would include such costs as the hosting fee of \$3000, ground costs for a week and the Cross Country course hire at Gladfield Park.

Lion Foundation – Currently quotes are being collected for flights, accommodation and rental vans for the 2017 Track and Field, Cross Country and Road Championships. If a top up on this figure is needed then an item from the Bendigo application could be used.

Resolution:

“The Athletics Otago Finance Committee wish to apply to the Lion Foundation for \$X amount (to be confirmed once final quotes have come in) for flights, accommodation and rental vans for athletes and managers attending the 2017 New Zealand Athletics Track and Field, Cross Country and Road Championships”.

B Halley/P Hughes Carried

Meeting closed 8.35pm

Next Meeting: Tuesday 14 February 2017, 7.30pm